

COMMUNITY COLLEGE APPLICATION PROCEDURES for Seniors planning to matriculate in Summer or Fall, 2009

Current Seniors who plan to attend **Diablo Valley College** full-time beginning Summer or Fall of 2009 are required to participate in an application, placement, and orientation program. Prospective students who complete this program in May will receive an early registration appointment. Those who procrastinate and wait until August to register will find few spaces in late morning, early afternoon, and popular general education classes on campus. To assure registration priority, follow these steps:

1. **March 1:** the application for admission will be available at www.dvc.edu. Students who plan to attend DVC, *or who consider DVC to be their back-up college*, should apply on-line for **SPRING SEMESTER - not Fall**. Print out a copy of the **Application Confirmation Page**, but do not mail it to DVC.
2. Sign-up for application assistance during Study Session on Friday, March 6th if you encounter any problems applying on-line. A representative from DVC will work with students in one of our computer labs.
3. Attend the mandatory DVC Workshop during Study Session; two dates will be available. You will receive a **Special Admission Form** which requires a parent signature. Turn in this form, and your **Application Confirmation Page**, to Mrs. Brands in the College & Career Center to reserve your seat for the DVC Placement Tests, by **March 10th**. You will receive an Admission Ticket.
4. **Mid-March:** required placement tests in English, math, and writing will be administered at Northgate High School on **Thursday, March 12, 2:00 - 4:30 PM** in the Lecture Hall.
5. **March/April:** Register for **Counseling 105** at www.dvc.edu as soon as you receive notice that your application has been processed. Counseling 105 is DVC's required freshman orientation, and the *only* opportunity to receive assistance with course selection prior to the start of fall classes. Enroll in the earliest Counseling 105 class that you can schedule.
6. **May:** academic advising will take place during **Counseling 105**. Students who attend both class sessions (or an all-day Saturday session) will receive a registration appointment in late May or early June. Both phone and on-line registration are available.
7. **June/July:** graduated Seniors may want to take **Counseling 110** (Career Planning) or **Counseling 130** (Ensuring Transfer Success) during the DVC summer session. Plan to make an individual appointment with a DVC Counselor to discuss transfer, Associate Degree options, or occupational program requirements when classes start in August.

Applicants with student visas, or who have been residents of the United States for less than one year, may need to take their application paperwork and documents directly to the DVC *Admissions Office*. However, all applicants may test at NHS. See Mrs. Brands if you are in this situation.

Procedures for students applying to **other community colleges in California** will be similar. Apply on-line at the college's web site, and inquire about placement tests. If the same tests are given at a Bay Area community college, the student may be able to test locally and have the results forwarded. Some community colleges will accept the results of DVC's tests.

Housing is a big issue for students planning to attend community colleges elsewhere in the state. Private dorms that house both community college and UC or CSU students (in Chico, San Luis Obispo, and Santa Barbara, for example) fill up quickly. Apartments may be available, but may not be owned or overseen by the community college. Safe and convenient location, supervision, and adequate maintenance are critical issues, and I encourage parents to contact community college

Admissions Offices to obtain housing recommendations now. Links to community colleges with housing options are available on the PFC web site, www.northgatehs-pfc.com , on the College & Career Center page. Click on *2Yr with Res Halls* under *College and University Information*.

Patricia Brands, College Counselor