

Presenter Survival Guide

Please use the following list of topics/questions to assist you in preparing your presentation. Please make the presentation as visual and interactive as possible. Handouts for students are encouraged. Please leave time for a question and answer period at the end of your presentation.

Helpful Hints: Students like to be included. They learn best with visuals and graphics. They respond well to stories and like to ask questions.

***What do you do?** What does a typical day at work look like? Students may have an interest in a particular field, but not have a clear understanding of what a person working in this area really does.

***Where do you work?** Do you work inside or outside? Is your job in a rural or urban area? Is it a large or small facility? Do you travel much for your job? Can you work from home?

***What do you do?** What is your title? What are your duties? Do your responsibilities change from day to day? Are there any special physical or mental requirements? Is your job dangerous? What skills are important for this job?

***When do you work?** What are the working hours? How many hours do you work in a typical week? Are your hours flexible?

***Why did you choose this profession?** How did you get to your current job? Would you choose this profession again? What are the pros and cons of your job? What advice would you give students interested in this field? What is the expected salary range for someone beginning this job to someone with 10 years experience? What is the outlook for this job in the future?

***How did you get this job?** What education is necessary? Where can the education be obtained? What is a realistic picture of the skills necessary to be successful in your field? Are any special licenses, examinations or certifications required? What work experience is required or suggested? Are there any financial obligations related to this job: tools, equipment, uniforms, dues, etc.?