

## Communications at Northgate High School

### **PFC e-Newsletter**

The NHS Parent Faculty Club publishes the PFC e-newsletter as a communications service to the Northgate community every other Wednesday. If you have an article to contribute to the e-newsletter, please email it to [northgatecom@yahoo.com](mailto:northgatecom@yahoo.com).

The deadline is the **Friday before at 4:00 pm**. Please submit articles in a Microsoft Word format and limit them to 150 words or less. Any graphics should be submitted as a JPEG or GIF file. Specify "PFC e-newsletter" in the subject line of your email and include your contact information (name, email & phone number). Please proof your hyperlinks before submitting.

**All submissions are subject to PFC approval.**

**Questions?** email [northgatecom@yahoo.com](mailto:northgatecom@yahoo.com)

**The PFC E-NEWSLETTER is an email communication which includes items of interest to NHS parents and the community. This is an opportunity and obligation to be informed.**

### **Student Daily Bulletin**

Send your submissions directly to [bureshm@mdusd.k12.ca.us](mailto:bureshm@mdusd.k12.ca.us) by noon daily in order for your item to appear in the Northgate Student Daily Bulletin on the following day. This is the bulletin that is read over the PA during 2<sup>nd</sup> period and posted to the Northgate website.

### **Updating your own E-mail**

Please feel free to update your email information at any time by clicking on the "update profile/email address" link at the email icon under the section "in this issue" on each email newsletter. Select the areas of interest for which you would like to receive email from us.

### **Unsubscribing**

If you do not wish to receive further eCommunications from us, you may completely remove your email address from our database by clicking on the "SafeUnsubscribe" link at the bottom of any email you receive from the Northgate PFC.